

Employer comments:

Signature of Employee

Signature of Employer

Date

7. Is your role description an accurate reflection of your current responsibilities?

8. In what ways has your description changed since our last review?

9. In what ways do you recommend that your role description be changed, if any? Why?

10. What opportunities for professional growth did you participate in this past year?

11. Identify those areas in which you believe improvement is needed in your personal performance, if any.

12. If any, how would you propose this be accomplished?

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